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Key Action 2 - [Capacity-Building in the Field of Higher Education](http://eacea.ec.europa.eu/erasmus-plus/funding/key-action-2-capacity-building-in-field-higher-education-2015_en)

**Project acronym**: ECOIMPACT

**Project full title:** Adaptive learning environment for competence in economic and societal impacts of local weather, air quality and climate

**Grant agreement**: 561975-EPP-1-2015-1-FI-EPPKA2-CBHE-JP (2015-3320)

**KICK-OFF MEETING**

**AGENDA**

**3-5 February 2016**

**Venue:**

**Finnish Meteorological Institute** (Dynamicum Building)

Erik Palménin aukio 1

HELSINKI

<http://en.ilmatieteenlaitos.fi/how-to-find-dynamicum>

**Working language:**

English, with translation into Russian where necessary

(Translation provided by volunteers from among the meeting participants)

**Day 1: Wednesday, 3 February 2016**

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| 09:00-09:10 | **Welcome and opening***Prof. Sergej Zilitinkevich, ECOIMPACT Coordinator, University of Helsinki* |
| 09:10-09:30 | **Introduction of the meeting participants** |
| 09:30-09:45 | **Why ECOIMPACT? – The concept of personal environment***Prof. Sergej Zilitinkevich, University of Helsinki* |
| 09:45-10:45 | **Overview of ECOIMPACT project: aims, activities, expected results***Mr. Svyatoslav Tyuryakov, University of Helsinki**Dr. Alexey Umnov, N.I. Lobachevsky State University of Nizhny Novgorod* |
| 10:45-11:15 | **Address from EACEA***Ms. Paivi Hernesniemi, Project Officer, EACEA* *(to be confirmed)* |
| 11:15-11:30 | **COFFEE BREAK** |
| **Presentations by Work Package leaders****Chairman:** Prof. Sergej Zilitinkevich, ECOIMPACT Coordinator, University of Helsinki**Format:** Delegates from WP lead organisations present the WP tasks, activities and approaches to organisation of work |
| 11:30-12:00 | **WP1. Information collection and analysis** (Leader - Roshydromet Advanced Training Institute)*Dr. Anna Timofeeva, Rector* |
| 12:00-12:30 | **WP2. Development of educational materials and human resources** (Leader - Odessa State Environmental University)*Prof. Sergiy Stepanenko, Rector* |
| 12:30-13:00 | **WP3. Development of hardware, software, and methodological components of the personal learning environment** (Leader - N.I. Lobachevsky State University of Nizhny Novgorod)*Dr. Alexey Unmov, Head, Laboratory of Physics and Technologies of Wireless Communications* |
| 13:00-14:00 | **LUNCH** (expense of participants, Restaurant Tornado at Dynamicum offers buffet lunch for 5,60-7,50 Euro) |
| 14:30-15:00 | **WP4. Testing the personal learning environment** (Leader - Russian State Hydrometeorological University)*Dr. Aleksei Krylov, Vice-Rector for Education* |
| 15:00-15:30 | **WP5. Designing a commercialisation strategy** (Leader - Taras Shevchenko National University of Kyiv)*Prof. Sergiy Snizhko, Head, Meteorology and Climatology Department* |
| 15:30-16:00 | **WP6. Quality assurance and monitoring** (Leader - University of Central Europe)*To be determined* |
| 16:00-16:15 | **COFFEE BREAK** |
| 16:15-16:45 | **WP7. Dissemination and exploitation of results** (Leader - Kherson State Agricultural University)*Prof. Valerii Bazalii, Rector* |
| 16:45-17:15 | **WP8. Project management** (Leader – University of Helsinki)*Prof. Sergej Zilitinkevich, ECOIMPACT Coordinator**Mr. Svyatoslav Tyuryakov, ECOIMPACT Project Manager* |

**Day 2: Thursday, 4 February 2016**

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| **Joint work on project implementation issues:** explanation of rules, presentation and discussion of draft documents – for a complete understanding of workflow and responsibilities, aiming at signing the partnership agreement |
| 09:00-10:00 | **Cooperation and communication arrangements – setting the project management structure and information flows***Prof. Sergej Zilitinkevich, ECOIMPACT Coordinator, University of Helsinki**Mr. Svyatoslav Tyuryakov, ECOIMPACT Project Manager, University of Helsinki* |
| 10:00-11:15 | **Financial management – Erasmus+ rules***Mr. Svyatoslav Tyuryakov, ECOIMPACT Project Manager, University of Helsinki* |
| 11:15-11:30 | **COFFEE BREAK** |
| 11:30-12:30 | **Financial management in practice – University of Helsinki rules***Sanna Piikkilä (to be confirmed), Project Services, University of Helsinki* |
| 12:30-13:00 | **Reporting, monitoring, checks and audits***Mr. Svyatoslav Tyuryakov, ECOIMPACT Project Manager, University of Helsinki* |
| 13:00-14:00 | **LUNCH** (expense of participants, Restaurant Tornado at Dynamicum offers buffet lunch for 5,60-7,50 Euro) |
| 14:00-15:00 | **Revised workload, location of meetings and trainings, and budget***Prof. Sergej Zilitinkevich, ECOIMPACT Coordinator, University of Helsinki**Mr. Svyatoslav Tyuryakov, ECOIMPACT Project Manager, University of Helsinki* |
| 15:00-15:30 | **Work breakdown – 1st project year***Mr. Svyatoslav Tyuryakov, ECOIMPACT Project Manager, University of Helsinki* |
| 15:30-16:00 | **Partnership Agreement – reconciling***Prof. Sergej Zilitinkevich, ECOIMPACT Coordinator, University of Helsinki* |
| 16:00-16:15 | **COFFEE BREAK** |
| 16:15-17:00 | **Partnership Agreement – reconciling***Prof. Sergej Zilitinkevich, ECOIMPACT Coordinator, University of Helsinki* |

**Day 3: Friday, 5 February 2016**

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| 09:00-10:00 | **Partnership Agreement – signing***Prof. Sergej Zilitinkevich, ECOIMPACT Coordinator, University of Helsinki* |
| 10:00-10:15 | **First Progress Meeting***Prof. Sergej Zilitinkevich, ECOIMPACT Coordinator, University of Helsinki* |
| **Special Session: Development of cooperation in atmospheric sciences and their applications****Chairman:** Prof. Sergiy Stepanenko, Rector, Odessa State Environmental University **Format:** Round table, participants present their organisations in order to explore the potential of cooperation with other consortium institutions on the topics beyond the scope of ECOIMPACT project |
| 10:15-10:30 | **University of Helsinki***Dr. Hanna Lappalainen, Pan-Eurasian Experiment (PEEX) Executive Officer (to be confirmed)* |
| 10:30-10:45 | **Taras Shevchenko National University of Kyiv***Prof. Sergiy Snizhko, Head, Meteorology and Climatology Department* |
| 10:45-11:00 | **Roshydromet Advanced Training Institute***Dr. Anna Timofeeva, Rector* |
| 11:00-11:15 | **Russian State Hydrometeorological University***Dr. Aleksei Krylov, Vice-Rector for Education* |
| 11:15-11:30 | **COFFEE BREAK** |
| 11:30-11:45 | **Odessa State Environmental University***Prof. Sergiy Stepanenko, Rector* |
| 11:45-12:00 | **Kherson State Agricultural University***Prof. Valerii Bazalii, Rector*  |
| 12:00-12:15 | **Agricultural University – Plovdiv***Prof. Hristina Yancheva, Vice-Rector for Education* |
| 12:15-12:30 | **University of Central Europe***To be determined* |
| 12:30-12:45 | **N.I. Lobachevsky State University of Nizhny Novgorod***Dr. Alexey Unmov, Head, Laboratory of Physics and Technologies of Wireless Communications* |
| 12:45-13:00 | **Concluding remarks***Prof. Markku Kulmala, Head,**Division of Atmospheric Sciences, University of Helsinki**Prof. Sergej Zilitinkevich, Director of Research, Division of Atmospheric Sciences, University of Helsinki* |
| 13:00 | End of the Kick-off Meeting |